**FILLMORE CENTRAL SCHOOL DISTRICT**

**PO Box 177, 104 West Main St.**

**Fillmore, NY 14735**

FUTURE MEETINGS

July 23, 2018 Board Meeting – 6:30 PM

August 16, 2018 Board Meeting – 6:30 PM (Pending Approval)

**Reorganizational Meeting Agenda**

***Wednesday, July 11, 2018 @ 6:30 pm***

***Conference Room – C117***

Meeting called to order at 6:33 pm by Marcus Dean.

**PLEDGE OF ALLEGIANCE**

**Board Members:**

Marcus Dean

Paul Cronk

Faith Roeske - Absent

Sara Hatch

Matt Hopkins

Susan Abbott

**Administration:**

Michael Dodge, Superintendent

Joseph Butler, Business Manager

1. **Preliminary Matters/Public Comment - NONE**
2. **Programs/Presentations - NONE**
3. **Administration of Oath to Newly Elected Board Members**

Newly elected Board of Education member Paul Cronk took the Oath of Faithful Performance.

1. **Election of Officers:**

4.1 Motion P. Cronk, second M. Hopkins to elect Marcus Dean as Board president.

4 Aye 0 Nay Roeske absent Motion Carried

4.2 Motion S. Hatch, second M. Hopkins to elect Paul Cronk as Board Vice President.

4 Aye 0 Nay Roeske absent Motion Carried

1. Administer Oath of Faithful Performance in Office to the President, Vice-President and Superintendent.

* Newly elected Board President Marcus Dean took the Oath of Faithful Performance.
* Newly elected Board Vice President Paul Cronk took the Oath of Faithful Performance.
* District Superintendent Michael Dodge took the Oath of Faithful Performance

1. **Appointments of Officers:**

6.1 Motion S. Hatch, second P. Cronk to appoint Susan Abbott as District Clerk.

4 Aye 0 Nay Roeske absent Motion Carried

6.2 Motion S. Hatch, second M. Hopkins to appoint Brenda Nolan as District Treasurer.

4 Aye 0 Nay Roeske absent Motion Carried

6.3 Motion M. Hopkins, second P. Cronk to appoint Lynette Folts as Deputy Treasurer.

4 Aye 0 Nay Roeske absent Motion Carried

6.4 Motion P. Cronk, second S. Hatch to appoint Susan Bodnar as Tax Collector.

4 Aye 0 Nay Roeske absent Motion Carried

6.5 Motion M. Hopkins, second P. Cronk to appoint Heidi Rose as Claims Auditor.

4 Aye 0 Nay Roeske absent Motion Carried

6.6 Motion S. Hatch, second P. Cronk to appoint Michelle Harding as Deputy Claims Auditor.

4 Aye 0 Nay Roeske absent Motion Carried

1. **Other Appointments**

7.1 Motion M. Hopkins, second S. Hatch to appoint Dr. Douglas Mayhle as School Physician.

4 Aye 0 Nay Roeske absent Motion Carried

7.2 Motion P. Cronk, second M. Hopkins to appoint Richardson and Pullen, P.C. as School Attorney.

4 Aye 0 Nay Roeske absent Motion Carried

7.3 Motion M. Hopkins, second P. Cronk to appoint Brenda Nolan as Official Bank Signatories.

4 Aye 0 Nay Roeske absent Motion Carried

7.4 Motion P. Cronk, second M. Hopkins to appoint Joseph Butler as Extra-Curricular Treasurer.

4 Aye 0 Nay Roeske absent Motion Carried

7.5 Motion S. Hatch, second M. Hopkins to appoint Lynette Folts as Extra-Curricular Accountant.

4 Aye 0 Nay Roeske absent Motion Carried

7.6 Motion M. Hopkins, second P. Cronk to appoint Joseph Butler as Purchasing Agent.

4 Aye 0 Nay Roeske absent Motion Carried

7.7 Motion S. Hatch, second M. Hopkins to appoint Michael Dodge as Deputy Purchasing Agent.

4 Aye 0 Nay Roeske absent Motion Carried

7.8 Motion P. Cronk, second M. Hopkins to appoint Michael Dodge as Payroll Authorization Agent.

4 Aye 0 Nay Roeske absent Motion Carried

7.9 Motion S. Hatch, second M. Hopkins to appoint Joseph Butler as Records Management Officer.

4 Aye 0 Nay Roeske absent Motion Carried

7.10 Motion P. Cronk, second M. Hopkins to appoint Buffamante, Whipple, Buttafaro, P.C. as District External (Independent) Auditor.

4 Aye 0 Nay Roeske absent Motion Carried

7.11 Motion M. Hopkins, second S. Hatch to appoint Marcia Wright as District Internal Auditor.

4 Aye 0 Nay Roeske absent Motion Carried

7.12 District Compliance Officer will be appointed at the next meeting.

7.13 Motion P. Cronk, second S. Hatch to appoint William Kelley as Homeless Liaison.

4 Aye 0 Nay Roeske absent Motion Carried

7.14 Motion M. Hopkins, second S. Hatch to appoint Susan Abbott as FOIL Officer.

4 Aye 0 Nay Roeske absent Motion Carried

7.15 Motion S. Hatch, second P. Cronk to appoint Fred Reed as Asbestos (LEA) Designee.

4 Aye 0 Nay Roeske absent Motion Carried

7.16 Motion M. Hopkins, second S. Hatch to appoint Fred Reed as School Pesticide Officer.

4 Aye 0 Nay Roeske absent Motion Carried d

7.17 Motion P. Cronk, second M. Hopkins to appoint Rachel Coon as Chemical Hygiene Officer.

4 Aye 0 Nay Roeske absent Motion Carried

7.18 Motion S. Hatch, second P. Cronk to appoint Chelsey Aylor as Copyright Officer.

4 Aye 0 Nay Roeske absent Motion Carried

7.19 Motion M. Hopkins, second P. Cronk to appoint Heidi Stroud (PreK-6), and Bill Kelley (Grades 7-12) as DASA Co-Coordinators:

4 Aye 0 Nay Roeske absent Motion Carried

7.20 Motion M. Hopkins, second S. Hatch to appoint Chelsey Aylor as Civil Rights Compliance Officer.

4 Aye 0 Nay Roeske absent Motion Carried

7.21 Motion P. Cronk, second M. Hopkins to appoint Chelsey Aylor as Title IX Coordinator.

4 Aye 0 Nay Roeske absent Motion Carried

7.22 Motion S. Hatch, second P. Cronk to allow Michael Dodge, Superintendent, to be able to execute contracts on behalf of the District with BOCES.

4 Aye 0 Nay Roeske absent Motion Carried

**8. Designations**

8.1 Motion S. Hatch, second P. Cronk to appoint the following bank(s) as the official depository of funds:

Community Bank NA

Chase Investment

NY Class Investment

4 Aye 0 Nay Roeske absent Motion Carried

8.2 Motion P. Cronk, second M. Hopkins to designate the following newspaper as the official newspaper of the district:

Olean Times Herald

4 Aye 0 Nay Roeske absent Motion Carried

8.3 Motion S. Hatch, second P. Cronk to approve the following as regular meeting dates of the Fillmore Central School District Board of Education, tentatively scheduled on the third Thursday of each month at 6:30 PM.

August 16, 2018 February 21, 2019

September 20, 2018 March 21, 2019

October 18, 2018 April 18, 2019

November 15, 2018 May 16, 2019

December 20, 2018 June 20, 2019 January 17, 2019

4 Aye 0 Nay Roeske absent Motion Carried

**9. Authorizations**

* 1. Motion S. Hatch, second M. Hopkins to appoint Michael Dodge as Payroll Certification Agent.

1. Aye 0 Nay Roeske absent Motion Carried

9.2 The Designated Educational Official (DEO) will be appointed at the next meeting.

9.3 Motion P. Cronk, second M. Hopkins to appoint Priscilla Beardsley as the Reviewing and Verification Official for the federal Child Nutrition Program.

4 Aye 0 Nay Roeske absent Motion Carried

9.4 Motion S. Hatch, second M. Hopkins to appoint Joseph Butler as Hearing Official for the Federal Child Nutrition Program.

4 Aye 0 Nay Roeske absent Motion Carried

9.5 Motion P. Cronk, second M. Hopkins to appoint the District Superintendent as authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

4 Aye 0 Nay Roeske absent Motion Carried

9.6 Motion M. Hopkins, second S. Hatch to appoint the District Superintendent as authorized to apply for Grant in Aid (State and Federal) as appropriate.

4 Aye 0 Nay Roeske absent Motion Carried

9.7 Motion P. Cronk, second S. Hatch to appoint the District Superintendent as authorized to approve budget transfers up to $100,000 within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

4 Aye 0 Nay Roeske absent Motion Carried

**10. Other Items**

10.1 Motion M. Hopkins, second S. Hatch to approve the mileage allowance for 2018-2019 as being the established IRS rate as amended from time to time.

4 Aye 0 Nay Roeske absent Motion Carried

10.2 Motion M. Hopkins, second S. Hatch to approve School Breakfast and Lunch Prices for 2018-2019 as follows:

Student Breakfast $ 1.00

Student Lunch (K-6) $ 1.70

Student Lunch (7-12) $ 1.85

4 Aye 0 Nay Roeske absent Motion Carried

10.3 Motion P. Cronk, second M. Hopkins to approve the 2018-2019 Teacher Mentoring program.

4 Aye 0 Nay Roeske absent Motion Carried

10.4 Motion S. Hatch, second M. Hopkins to approve the 2016-2019 Professional Development Plan.

4 Aye 0 Nay Roeske absent Motion Carried

**11. Old Business**

* The next regular meeting is scheduled for July 23, 2018 at 6:30 pm.

**12. New Business**

12.1 Motion by S. Hatch, second by M. Hopkins to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2018-19 fiscal year.

4 Aye 0 Nay Roeske absent Motion Carried

12.2 Motion S. Hatch, second P. Cronk to accept the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2017-2018 fiscal year.

4 Aye 0 Nay Roeske absent Motion Carried

12.3 Motion M. Hopkins, second S. Hatch to approve a contract between Fillmore Central School and Brandi Duvall to provide occupational therapy services for a student over the summer.

4 Aye 0 Nay Roeske absent Motion Carried

**13. Executive Session**

13.1 Motion by P. Cronk, seconded by S. Hatch for the board to enter into Executive Session at 6:58 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

4 Aye 0 Nay Roeske absent Motion Carried

13.2 Motion by M. Hopkins, seconded by S. Hatch for the board to move out of Executive Session at 7:23 pm and regular meeting resumed.

4 Aye 0 Nay Roeske absent Motion Carried

**14. Adjournment**

14.1 Motion M. Hopkins, second P. Cronk that the board adjourn the meeting at 7:32 pm.

4 Aye 0 Nay Roeske absent Motion Carried